

Fall 2024 Student Teaching Assignments Checklist For Student Teachers Seeking **One License Only**

| Assignment | Actor(s) | Target Date | Completion Date | Notes |
|--------------------------------|---------------------|-------------------------------------|-----------------|--|
| Journal Entry 1 | ST & US | | | ST completes 8 journal entries throughout the entire placement. US will verify that journals entries have been completed by checking a checkbox in SL&L (journal entries will not be uploaded into SL&L). |
| Journal Entry 2 | ST & US | | | |
| Journal Entry 3 | ST & US | | | |
| Journal Entry 4 | ST & US | | | |
| Journal Entry 5 | ST & US | | | |
| Journal Entry 6 | ST & US | | | |
| Journal Entry 7 | ST & US | | | |
| Journal Entry 8 | ST & US | | | |
| edTPA Zoom Session 1 | ST | Monday, September 16 th | | ST attends by Zoom on scheduled evenings from 5:00-6:00 PM. Attendance is required. |
| edTPA Zoom Session 2 | ST | Monday, September 23 rd | | |
| edTPA Zoom Session 3 | ST | Monday, September 30 th | | |
| edTPA Zoom Session 4 | ST | Monday, October 7 th | | |
| edTPA Zoom Session 5 | ST | Monday, October 14 th | | |
| edTPA Due Date | ST | Thursday, October 24 th | | ST uploads edTPA into SL&L. |
| edTPA Pearson Score Report | ST | Thursday, November 14 th | | ST uploads the score report into SL&L. |
| edTPA Remediation (if needed) | ST & Faculty Member | | | ST and faculty member (assigned by Clinicals Team) work together to resolve edTPA issues, if any. |
| Standards Attainment Checklist | ST | Due by last day of Student Teaching | | ST uploads the Checklist into SL&L. |
| Exit Survey | ST | | | Directions for completing survey sent via email. |
| CT Observation 1 | ST & CT | | | ST schedules 4 observations. ST must provide a lesson plan to CT before each observation. CT will complete a fillable form in SL&L to document each observation. |
| CT Observation 2 | ST & CT | | | |
| CT Observation 3 | ST & CT | | | |
| CT Observation 4 | ST & CT | | | |
| CT Letter of Recommendation | CT | | | CT uploads the letter into SL&L. |
| US Observation 1 | ST & US | | | ST schedules 4 observations. ST must provide a lesson plan to US before each observation. US will complete a fillable form in SL&L to document each observation. |
| US Observation 2 | ST & US | | | |
| US Observation 3 | ST & US | | | |
| US Observation 4 | ST & US | | | |
| US Letter of Recommendation | US | | | US uploads the letter into SL&L. |
| Key Assessment | US | | | US completes a fillable form in SL&L. |
| Triad Team Meeting 1 | ST/CT/US | | | ST schedules 3 group meetings throughout the semester with ST, CT, & US. US will complete a fillable form in SL&L to document the meeting. |
| Triad Team Meeting 2 | ST/CT/US | | | |
| Triad Team Meeting 3 | ST/CT/US | | | |

ST = Student Teacher • CT = Cooperating Teacher • US = University Supervisor