

## Substitute Packing slip

<b>Vendor Name</b>	
<b>PO Number</b>	
<b>Date Items Arrived On Campus (Not your Dept)</b>	

<b>Product Description</b>	<b>Quantity Received</b>

<b>Complete (Can we close the PO)</b>	<b>Yes</b>	<b>No</b>
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<b>Printed Name</b>	<b>Signature</b>	<b>Date</b>