



Dear Principal and Teacher Mentor,

The mentorship aspect of our DLiTE and FasTrack Programs has proven a great support system and we want to thank you for considering.

- **THIS IS NOT A STUDENT TEACHING ASSIGNMENT**, but rather a teacher mentor position in which the student observes in the classroom only 20 hours the first semester and 8-15 hours thereafter. The mentor may provide or assist in locating observation and practicum venues for pre-service teacher candidates. This might be in the Mentor's classroom or another classroom in the community. You do not arrange, you only suggest. BSU will choose a school and supervisor for the student teaching assignment in the student's final semester.
- Each student is required to choose a K-6 Teacher Mentor currently teaching in a K-6 public school with at least three years experience to support them throughout their DLiTE learning experience. The mentor teacher must be licensed in the area in which the student is seeking licensure. For instance, if the student is seeking a K-6 license, the mentor needs to be licensed K-6. If they are seeking a 9-12 Chemistry license, the mentor needs a 9-12 Chemistry license. If they are seeking a K-12 SPED license, the mentor needs that license. We also need the teacher mentor's license number listed on the application.
- The principal will have no responsibilities other than to sign the teacher's application and to participate in one short interview during their Practicum. We are looking for teacher mentor and principal teams to give the student support during the semester. This, in effect, indicates you recommend the Teacher Mentor as a good candidate for the Teacher Mentor role. They will be considered part of our team.

The responsibilities as a Teacher Mentor:

- Occasionally administer a test to the student.
- Give optional feedback with concerns or accomplishments of student's progress or questions about the program. An email to dlite@bemidjistate.edu will always get to the right person for your questions or concerns apart from the open discussions.
- Act as a coach and mentor as needed, answering questions posed by the student regarding experiences with certain key elements of successful pedagogy such as how to motivate students, differentiating instruction, and the school's testing results.
- **Your estimated commitment per semester, after the first semester, will vary between 2-4 hours per month.** Teacher Mentors will be paid \$100 stipend per semester, per student, and can earn graduate credits or CEU's as requested.

Each mentor is required to complete an application with a principal endorsement (see attached).

Sincerely,
Your partners in teaching and learning,
DLiTE Program, Bemidji State University
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